

WRIGHTINGTON PARISH COUNCIL

At the Annual Meeting of the Council of the Parish of Wrightington held on Monday 19th May 2025 at Mossy Lea Village Hall at 7.30pm the following were present:

Councillors: Mrs J Burton (Chairman), Ms. K Jukes (Vice Chairman) Mr F Johnson, Mr Lee Burton, Mrs H Kelsall, Ms Ann Fletcher, Mrs S Roberts, Mr H Carey and Mr J Ashurst, Clerk

Also in attendance were members of the public.

OPEN FORUM

(At this point in the Meeting members of the public present can report, ask questions, raise issues and make observations on parish matters or items appearing on the Agenda. Reports will also be received from the Police, Borough and County Councillors if attending – Once open forum is closed the Chairman will only suspend standing orders to allow public participation in extreme circumstances.)

The Chairman welcomed those present to the 19th May 2025 meeting and asked everyone to treat each other with respect, and respect everyone's points of view by opening the meeting at 7.30pm.

A member of the public requested that all Council correspondence relating to East Quarry , West Quarry and Parbold Hill be kept indefinitely.

Another member of the public commended the Clerk for the prompt distribution of Agendas

Open Forum closed at 7.35pm.

1. APPOINTMENT OF CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

The following Proposal was made :

Councillor K Jukes

Proposed by Councillor Ms A Fletcher

Seconded by Councillor Mrs S Roberts

The Council voted and it was **RESOLVED** : That Councillor Ms Jukes is elected Chairman for a Term of Office terminating on the day of the Annual Meeting of the Parish Council in 2026.

(Councillor Ms Jukes signed her Declaration of Acceptance of Office and read it out to the Meeting)

2. APPOINTMENT OF VICE- CHAIRMAN and DECLARATION OF ACCEPTANCE OF OFFICE

The following Proposal was made:

Councillor Mrs J Burton

Proposed by Councillor Mr F Johnson

Seconded by Councillor Mr L Burton

The Council voted and it was **RESOLVED** : That Councillor Mrs J Burton is elected as Vice Chairman for a Term of Office terminating on the day of the Annual Meeting of the Parish Council

in 2026.(Councillor Mrs Burton signed her Declaration of Acceptance of Office and read it out to the Meeting)

3. APOLOGIES – None

4. DECLATIONS OF INTEREST Two interests were declared by Councillor Juckes relating to a land dispute with Maybrook and as a Councillor on Parbold Parish Council

5. ADOPTION OF NALC MODEL STANDING ORDERS (as amended to fit the Parish Council's needs), ACCOUNTS & FINANCIAL REGULATIONS, AND COUNCILLORS CODE OF CONDUCT, TOGETHER WITH VILLAGE HALL CONSTITUTIONS, COMPLAINTS PROCEDURE, PUBLICATION SCHEME & INFORMATION AVAILABLE UNDER THE PUBLICATION SCHEME, RISK MANAGEMENT PLAN, RISK MANAGEMENT REGISTER, ASSET REGISTER, TRAINING POLICY, ANNUAL AUDIT PLAN, DOCUMENT RETENTION POLICY, GRANT POLICY & DATA PROTECTION POLICY

It was **RESOLVED** that the above documents be adopted for the ensuing year, and it was confirmed that the documents will continue to be reviewed over the year and amended as appropriate if required . The Council's Website to be updated accordingly to ensure compliance with legislation

6. TIMETABLE OF MEETINGS FOR 2025/2026

The following timetable of Meetings was approved for 2025-2026:

2025

19 May	Mossy Lea Village Hall, Mossy Lea Road, Wrightington ANNUAL PARISH MEETING 7.00 PM ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM
16 June	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
21 July	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
August	No Meeting
15 September	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
20 October	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
17 November	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
15 December	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm

2026

19 January	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm BUDGET MEETING 6.30 PM PARISH COUNCIL MEETING 7.30 PM
16 February	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
16 March	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm
20 April	Mossy Lea Village Hall, Mossy Lea Road, Wrightington - 7.30pm
18 May	Appley Bridge Village Hall, Appley Lane North, Appley Bridge - 7.30pm ANNUAL PARISH MEETING 7.00 PM ANNUAL MEETING OF THE PARISH COUNCIL 7.30 PM

Members of the Public and Press are welcome to attend. Meetings will be held on the third Monday of the month and commence at 7.30 pm unless otherwise stated in the timetable.

7. APPOINTMENT OF COMMITTEES

Finance Committee All Councillors

Public Rights of Way All Councillors

Planning Sub Committee It was **resolved** that a planning sub committee be formed comprising of Cllrs. Juckes, Fletcher and Roberts. Cllr Burton wished it to be noted that she opposed this development and that all Planning Applications should be discussed at a full Council Meeting.

8. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Borough Liaison Committee Chair and Vice Chair and Clerk

Village Hall Representative Councillor F Johnson

Appley Bridge Community Association Councillor H Carey

LALC Chair, Vice Chair and Clerk

Peter Lathom Charity Councillor F Johnson

Richard Durning Charity Councillor K Juckes

9. **MINUTES** -- The Minutes of the Parish Council Meeting held on Monday 7th April 2025 , circulated in advance the Meeting were accepted as a correct record and signed by the Chairman

9a. **MATTERS ARISING** -- **It was resolved** to amend the above Minutes as follows :-

Minute 162 Cllr Kelsall reported that a Stop Notice had been issued **by the Planning Inspectorate**

Minute 163 After “ was circulated “ add “ indicating that Maybrook had been prosecuted for numerous breaches of the planning permission “

10. CORRESPONDENCE /INFORMATION ITEMS

Items reported to, and noted by, the Council- no decision required : REPORT 1 page 3-- ACCEPTED

Items requiring discussion, observations or action by the Council:

- a) Memorial Bench at Mossy Lea Village Hall Playing Fields. **It was resolved** unanimously that the Memorial Bench be installed. As regards the Notice Board opposite the Rivaj restaurant **it was resolved** that a new Notice Board (same style as the existing one but to open the opposite way) should be installed at the current location.

- b) Request for Donation to All Saints Primary School Sensory Garden Project. **It was resolved** to give a donation of £100.00 towards this Project
 - c) Parish Council Insurance Renewal . **It was resolved** to renew 2025/26 insurance cover with Ecclesiastical Insurance for one year only.
 - d) Appley Bridge Village Hall Asbestos Survey . **It was resolved** to accept the Asbestos Management Survey submitted by West Lancs
 - e) Late Correspondence . --- Letter requesting permission to install a Clothes Bank at Appley Bridge Village Hall. **It was resolved** NOT to give permission .
11. **EAST QUARRY--** Cllr Juckes reported on developments. **It was resolved** that the Clerk would write to West Lancs requesting what action was currently being taken regarding the access to the East Quarry. It was agreed that Cllr. Carey would draft the letter in the first instance and circulate it to all Councillors for approval before being sent to West Lancs.
12. **WEST QUARRY & THE PAD ---** Cllr Kelsall gave a report. **It was resolved** that Cllr Juckes would draft a letter to be sent to West Lancs regarding the ground and restoration works currently taking place in the West Quarry. The draft to be circulated to all Councillors for approval before despatch.
13. **HIGHWAYS AND ENVIRONMENTAL MATTERS --** None
14. **REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES ---** None
15. **VILLAGE HALLS**

MOSSY LEA --- Toilets The Clerk reported that the refurbishment of toilets had been completed but they now needed redecorating. **It was resolved** that Cllr. Johnson would try to engage a local Painter and Decorator .

---- **Patio Doors** A third quote was still awaited and in the meantime written permission to install the Patio Doors would be requested from West Lancs .

APPLEY BRIDGE --- Video Doorbell -- The Clerk reported that the video doorbell had been installed and was working satisfactorily

Roof and gutter repairs-- The Clerk reported that the roof and gutter repairs had been completed

Blinds Cllr Carey reported that he had obtained a quote for repairs to the Blinds from Just Blinds costing £64.00 . **It was resolved** that Just Blinds be instructed to do the work

Kitchen Refurbishment /Replacement --- Three quotes had been received and **it was resolved** to accept the quote from Cabinet Masters. The work to be done once the asbestos review of the ABVH had been carried out by West Lancs

ABVH Accounts -- Cllr Carey called for the accounts to be produced at the next WPC Meeting. In the meantime, the Clerk agreed to provide Cllr Carey with the copies of the accounts that he had.

Car Park Repairs -- Cllr J Burton reported that West Lancs had raised an order to carry out the repairs to the car park

Notice Board Keys --- **It was resolved** to give the keys to the Appley Bridge Boards to Cllr Jukes and to the Mossy Lea Boards to Cllr. L Burton

16. PLANNING

---- Planning App. 2025/0418/FUL Slurry Store Land South of Hall Lane Wrightington. **It was resolved** NOT to object to this Planning App.

---- Cllr Fletcher requested that decisions on Planning Apps referred to the Council be circulated to Cllrs. **It was resolved** that this would be done going forward.

17. LANCASHIRE ASSOCIATION OF LOCAL COUNCILS -- Nil report

18. ACCOUNTS -- **It was resolved** to approve following Receipts and Payments for April/May 2025.

Payments:

J. Ashurst	Clerk's Salary (net) to 30th Apr. 2025	£967.68
J. Ashurst	Clerk's PAYE for Mar. 2025	£241.80
J. Ashurst	Clerk's Expenses (Mileage)	£102.31
D/D BT	Broadband charges April 2025	£69.94
LALC	Whistle Stop Tour for Clerk/Councillor	£35.00
LALC	Membership Subscription 25/26	£523.38
Matrix FSE	Video Door Entry System ABVH	£1298.40
Fire Eq. Servs	MLVH Fire Equipment Check	£151.76
Clear Insurance	WPC Insurance Renewal 25/26	£2261.18
Singer HS	MLVH Toilets Refurbishment	£2236.00
D/D Br. Gas Lite	MLVH Gas Usage Mar/Apr2025	£219.48
D/D Br. Gas Lite	MLVH Gas Usage Apr/May 2025	£106.44
D/D Brit. Gas	ABVH Gas Usage Mar/Apr.2025	£298.62
D/D Eon Next	MLVH Elec. Charges Feb/Apr 2025	£177.92
D/D Waterplus	ABVH Water Charges Mar/ Apr 25	£32.85
D/D Waterplus	ABVH Water Charges Apr/May 25	£35.91
J Burton	Reimbursement of Poppies Cost £27.00 Honoraria 2024/25	
C Cross	Secretary Mossy Lea Village Hall	£300.00
C Cross	Treasurer Mossy Lea Village Hall	£300.00
S Winnard	Secretary Appley Bridge V. Hall	£300.00
R Hampson	Treasurer Appley Bridge V. Hall	£300.00
R Hampson	Treasurer ABVH re: 2022/23 work	£75.00

Receipts:

Bank Interest	Nat West Bank	£53.96
Compensation	Nat West Bank (Delayed Cheque books)	£150.00
Precept	50% 25/26 Precept from West Lincs	£11125.00

It was resolved to accept the bank reconciliation as at 31/3/25, the Income and Expenditure Account for 2024/25 and the Balance Sheet as at 31/3/25

**19. DATE AND VENUE OF NEXT WPC MEETING: Monday 16th June 2025 at 7.30 pm
at Appley Bridge Village Hall**

Members of the Public and Press are welcome to attend

Meeting Closed at 9.30 p.m

Chairman:

Date:

